19.0 LAW ENFORCEMENT SUPPORT CENTER (LESC)

19.0   LAW ENFORCEMENT SUPPORT CENTER (LESC)

19.1   DESCRIPTION

The purpose of the Law Enforcement Support Center (LESC) is to provide timely information on aliens suspected of criminal activity and status information of aliens under arrest. Improper use could result in suspension or complete termination of Nlets access.

See Appendix A, Section 19.0 for XML message formats and examples.\

See Appendix B, Section 19.0 for Native message formats and examples.

19.2   INQUIRY MESSAGE KEY

| IAQ | LESC Query |

A query transaction (IAQ) searches the eight service databases, NCIC, and NCIC III. The information may be used for the following purposes:

- to assist with investigations.

- to provide identification and background data on subjects for correctional departments.

- to notify INS of a subject's incarceration or placement on probation.

19.3   INQUIRY DESTINATION LIMITATIONS

IAQ   Must be directed to the two-character code of "AX"

19.4   DATA ELEMENTS

19.4.1   IAQ DATA ELEMENTS

The following are mandatory query data elements in the IAQ transaction.

Field	MFC
Message key	None
ORI of requesting agency	None
Destination code – must be "AX"	None
Fixed field prefix denoting beginning of message	TXT
Purpose of the request	PUR/
Name of person make request	ATN/
Phone # of person making request	PHN/
Name (subject of query)	NAM/
Date of Birth (subject of query)	DOB/
Gender (subject of query)	SEX/
Place of Birth (Subject of query)	POB/
Custody status (subject of query)	CUS/
NCIC Offense code (most serious pending charge)	OFF/

The following are optional query data elements in the IAQ transaction. Optional information supplied in the query will increase the probability of finding a positive record and enable a more informative response to be returned.

Alien Registration Number	ARN/
Booking Number	BKN/
Eye Color	EYE/
FBI Number	FBI/
Father's First Name	FFN/
Father's Last Name	FLN/
Height	HGT/
Mother's First Name	MFN/
Mother's Maiden Name	MMN/
Miscellaneous Number	MNU/
Operator's License Number	OLN/
Passport Number	PPN/
Remarks Section (include relevant data)	REM/
State Identification Number	SID/
Social Security Number	SOC/
Weight	WGT/

19.4.2   IAQ INQUIRY FORMATS

```
IAQ•ORI•AX•TXT PUR/_•ATN/_____•PHN/_____•NAM/_____•DOB/_____
•SEX/_•POB/__•CUS/_•OFF____•ARN/____
                              •BKN/____
                              •EYE/____
                              •FBI/____
                              •FFN/____
                              •FLN/____
                              •HGT/____
                              •MFN/____
                              •MMN/____
                              •MNU/____
                              •OLN/____
                              •PPN/____
                              •REM/____
                              •SID/____
                              •SOC/____
                              •WGT/____
```

Can be one or any combination of these fields:

▨ Mandatory fields
▨ Optional fields

19.4.3   INQUIRY BY NAM & DOB - EXAMPLE

```
IAQ.NL0000000.AX.TXT PUR/C.ATN/INVESTIGATOR SMITH.PHN/602-308-3500.
NAM/PERSON,TEST ONE.DOB/19900105.SEX/M.POB/OR.CUS/N.OFF/0613.EYE/BLU.WGT/200.
OLN/123456.OLS/OR
```

19.5   INQUIRY RESPONSES

Immediately upon receipt of your inquiry, a computer-generated message acknowledging receipt will be automatically returned to your ORI.

The LESC searches eight (8) different indices. Response times will vary dependent upon the return of individual state criminal histories and the extensiveness of the query. The following is a brief description of the of the various databases searched.

19.5.1   CENTRAL INDEX SYSTEM (CIS)

CIS is a centralized, computer-based information system that serves as the heart of INS mission support, both in areas of service benefits and law enforcement. The Central Index contains data on the following:

- lawful permanent residents

- naturalized citizens

- violators of immigration laws

- aliens with Employment Authorization Document (EAD) information

- others for whom the Service has opened alien files or in whom it has a special interest.

CIS provides several major capabilities, including

- searches the alien database by multiple criteria

- displays summary level data on the alien.

The major search keys are "A number" and name. Variations of the Name Search are provided by allowing a direct search using Exact Name or a Sounds-like (Soundex) search using a similar sounding name of an alias name.

In addition, the Name Searches allow other identifying information as secondary search criteria such as: Date of Birth, Country of Birth, and Files Control Office. Date of Birth is the most often used secondary search criterion.

19.5.2   COMPUTER LINKED APPLICATION INFORMATION MANAGEMENT SYSTEM

CLAIMS is an application processing system that provides information concerning the receipt, adjudication, and notification processes for applicants and petitioners of INS benefits, such as Employment Authorization Documents, Permanent Residency, etc.   The current CLAIMS implementation combines several systems that support these processing requirements.

This system also provides information on the current status of a pending application of the aforementioned INS benefits.

19.5.3   DEPORTABLE ALIEN CONTROL SYSTEM (DACS)

DACS provides information on the status and disposition of deportation cases, and on the statistics and summary data representing cases by status type and other activities. This system:

- captures deportable data,

- tracks aliens who are arrested, detained or formally removed from the country,

- produces deportation forms and reports and

- makes the information accessible online to Deportation Officers and other INS users.

- maintains information on aliens detained by the Service and reports on this activity.

19.5.4   NATIONAL AUTOMATED IMMIGRATION LOOKOUT SYSTEM II(NAILS)

NAILS II is a lookout enforcement system that contains information about persons of interest to INS for law enforcement purposes. This system

- expedites the determination of traveler admissibility into the United States.

- identifies individuals who may have overstayed.

- provides statistical information to INS managers.

- responds to queries based on biographical, classification, and citizenship data.

19.5.5   NON-IMMIGRANT INFORMATION SYSTEM (NIIS)

NIIS contains arrival, departure, and ancillary information pertaining to nonimmigrant aliens entering the United States. This system

- contains data on an individual's status

- identifies individuals who may have over-stayed.

- provides statistical information to INS managers.

- provides for queries based on biographical, classification, and citizenship data.

19.5.6   STUDENT AND SCHOOL SYSTEM (STSC)

STSC is the primary vehicle for identifying, locating, and determining the status or benefits eligibility of nonimmigrant students and their dependents. Data is captured from forms relevant to foreign students and are available for query.

- This data includes requests for extensions, change of status, transfers, and employment authorization.

STSC also maintains records on approved schools, school officials, and current or past violations.

19.5.7   RE-DESIGNED NATURALIZATION APPLICATION CASEWORK SYSTEM (RNACS)

RNACS is a casework management system that tracks the naturalization process of aliens seeking United States Citizenship. The data is captured from forms and applications submitted by aliens. The data includes general biographical background information, addresses, processing dates, interview dates and the disposition or current status of the application for US Citizenship.

19.5.8   REFUGEE, ASYLUM, AND PAROLE SYTEM (RAPS)

RAPS is a comprehensive case management system that tracks the Refugee, Asylum, and Parole process of aliens in the United States. The information contained the RAPS is obtained from forms, applications, and interviews with the alien. The case status is tracked throughout the cycle, showing the status of the alien at time of entry, and the completion of the process. The data includes general biographical background information, addresses, processing dates, interview dates, and information regarding the outcome of hearings.

The following is a list of summary responses that may be received as a result of an IAQ transaction;

- Subject has been previously deported
- Subject appears to be legally in the US
- Subject appears to be in the US Illegally
- Subject is wanted by INS for removal
- Subject appears to be legal permanent resident
- No match for subject
- Subject is a naturalized US citizen
- Subject appears to be deportable but not currently wanted
- May have information; additional file review necessary

19.5.9   INITIAL INQUIRY RESPONSE - EXAMPLE

Due to the manual intervention required in interpreting and analyzing service indices, search results and response times may take up to 20 minutes. However, the LESC will provide an automated acknowledgment notifying the requesting agency that the inquiry has been received and is being processed. The positive message acknowledgment will read as follows:

> YOUR INQUIRY HAS BEEN RECEIVED BY THE INS LAW ENFORCEMENT SUPPORT CENTER AND WILL BE RETURNED UPON COMPLETION OF THE DATABASE SEARCHES. END

19.5.9.1   INQUIRY RESPONSE - EXAMPLE

The first part of each response will include the actual inquiry sent to the LESC. This enables the requesting agency to match the inquiry with the associated response. A summarization of information found during the LESC search will be returned in a formatted response. The final segment of the response will be completed using the message, "END". This message will signify that no other information on this inquiry is forthcoming.

Responses will contain a variety of information written in free form text. If additional information or clarification of a response is required the requestor may contact the LESC at VTINS07S0 utilizing a standard Administrative Message ("AM").

INITIAL RESPONSE

> YOUR MESSAGE WAS RECEIVED BY THE INS LAW ENFORCEMENT SUPPORT CENTER. WE WILL PROCESS YOUR INQUIRY AND RETURN A RESPONSE UPON COMPLETION OF THE INS DATABASE SEARCH. END

NO RECORD RESPONSE

> THIS IS NOT AN IMMIGRATION DETAINER! THIS INFORMATION IS FOR LAW ENFORCEMENT USE AND IS BEING PROVIDED FOR INFORMATIONAL PURPOSES ONLY. THIS RESPONSE IS NOT SUPPORTED BY FINGERPRINTS.
> BASED ON THE INFORMATION PROVIDED, THE FOLLOWING INS RECORD APPEARS TO RELATE:
> NAME/
> DOB/
> POB/
> ARN/
> FCO/
> DOE/
> FBI/ MAY RELATE TO SUBJECT
> SID/ MAY RELATE TO SUBJECT
> LKA/
> SOC/
> FFN/
> MFN/
> INS RECORDS INDICATE THAT THIS SUBJECT IS A LEGALLY RESIDING IN THE UNITED STATES AS A PERMANENT RESIDENT AND MAY LIVE AND WORK IN THE US. IF THIS PERSON HAS BEEN CONVICTED FOR FELONY OFFENSE, HE/SHE MAY BE AMENABLE TO REMOVAL PROCEEDINGS FOR VIOLATIONS OF THE IMMIGRATION ACT.

PREVIOUSLY DEPORTED RESPONSE

THIS IS NOT AN IMMIGRATION DETAINER! THIS INFORMATION IS FOR LAW ENFORCEMENT USE AND IS BEING PROVIDED FOR INFORMATIONAL PURPOSES ONLY. THIS RESPONSE IS NOT SUPPORTED BY FINGERPRINTS.
****
SUBJECT APPEARS TO HAVE BEEN PREVIOUSLY DEPORTED
****
BASED ON THE INFORMATION PROVIDED, THE FOLLOWING INS RECORD APPEARS TO RELATE:
NAME/
DOB/
POB/
ARN/
FCO/
DOE/
FBI/ MAY RELATE TO SUBJECT
SID/ MAY RELATE TO SUBJECT
LKA/
SOC/
FFN/
MFN/
WAS DEPORTED FOR (REASON FOR DEPORTATION). NO RECORD OF LEGAL RE-ENTRY HAS BEEN FOUND.
****
IMPORTANT NOTICE
****
THIS PERSON MAY BE AMENABLE TO ARREST FOR VIOLATION OF THE FEDERAL CRIMINAL STATUTES AND/OR FOR IMMIGRATION ACT VIOLATIONS.
REM/.
INS RECORDS INDICATE THAT THIS SUBJECT WAS DEPORTED FROM THE UNITED STATES ON 00/00/00 AT (_____). HE/SHE

LEGALY IN UNITED STATES RESPONSE

THIS IS NOT AN IMMIGRATION DETAINER! THIS INFORMATION IS FOR LAW ENFORCEMENT USE AND IS BEING PROVIDED FOR INFORMATIONAL PURPOSES ONLY. THIS RESPONSE IS NOT SUPPORTED BY FINGERPRINTS.
BASED ON THE INFORMATION PROVIDED, THE FOLLOWING INS RECORD APPEARS TO RELATE:
NAME/
DOB/
POB/
ARN/
FCO/
DOE/
FBI/ MAY RELATE TO SUBJECT
SID/ MAY RELATE TO SUBJECT
LKA/
SOC/
FFN/
MFN/
INS RECORDS INDICATE THAT THIS SUBJECT WAS LEGALLY ADMITTED IN THE UNITED STATES IN THE STATUS OF (   ). IF THIS PERSON HAS BEEN CONVICTED FOR A SERIOUS FELONY OFFENSE HE/SHE MAY BE AMENABLE TO ARREST FOR VIOLATIONS OF THE IMMIGRATION ACT.

UNLAWFULLY IN UNITED RESPONSE

THIS IS NOT AN IMMIGRATION DETAINER! THIS INFORMATION IS FOR LAW ENFORCEMENT USE AND IS BEING PROVIDED FOR INFORMATIONAL PURPOSES ONLY. THIS RESPONSE IS NOT SUPPORTED BY FINGERPRINTS.
BASED ON THE INFORMATION PROVIDED, THE FOLLOWING INS RECORD APPEARS TO RELATE:
NAME/
DOB/
POB/
ARN/
FCO/
DOE/
FBI/ MAY RELATE TO SUBJECT
SID/ MAY RELATE TO SUBJECT
LKA/
SOC/
FFN/
MFN/
INS RECORDS INDICATE THAT THIS SUBJECT IS NOT LEGALLY IN THE UNITED STATES AND APPEARS TO BE DEPORTABLE.

WATNED FOR REMOVAL RESPONSE

THIS IS NOT AN IMMIGRATION DETAINER! THIS INFORMATION IS FOR LAW ENFORCEMENT USE AND IS PROVIDED FOR INFORMATIONAL PURPOSES ONLY. THIS RESPONSE IS NOT SUPPORTED BY FINGERPRINTS.
BASED ON THE INFORMATION PROVIDED, THE FOLLOWING INS RECORD APPEARS TO RELATE:
NAME/
DOB/
POB/
ARN/
FCO/
DOE/
FBI/ MAY RELATE TO SUBJECT
SID/ MAY RELATE TO SUBJECT
LKA/
SOC/
FFN/
MFN/
INS RECORDS INDICATE SUBJECT IS CURRENTLY UNDER REMOVAL PROCEEDINGS. CONTACT THE LOCAL INS OFFICE, DETENTION & DEPORTATION, @
FOR MORE INFORMATION
REM/

LEGAL PERMEANT RESIDENT RESPONSE

THIS IS NOT AN IMMIGRATION DETAINER! THIS INFORMATION IS FOR LAW ENFORCEMENT USE AND IS BEING PROVIDED FOR INFORMATIONAL PURPOSES ONLY. THIS RESPONSE IS NOT SUPPORTED BY FINGERPRINTS.
BASED ON THE INFORMATION PROVIDED, THE FOLLOWING INS RECORD APPEARS TO RELATE:
NAME/
DOB/
POB/
ARN/
FCO/
DOE/
FBI/ MAY RELATE TO SUBJECT
SID/ MAY RELATE TO SUBJECT
LKA/
SOC/
FFN/
MFN/
INS RECORDS INDICATE THAT THIS SUBJECT IS A LEGALLY RESIDING IN THE UNITED STATES AS A PERMANENT RESIDENT AND MAY LIVE AND WORK IN THE US. IF THIS PERSON HAS BEEN CONVICTED FOR FELONY OFFENSE, HE/SHE MAY BE AMENABLE TO REMOVAL PROCEEDINGS FOR VIOLATIONS OF THE IMMIGRATION ACT.

NATURALIZED CITIZEN RESPONSE

THIS IS NOT AN IMMIGRATION DETAINER! THIS INFORMATION IS FOR LAW ENFORCEMENT USE AND IS BEING PROVIDED FOR INFORMATIONAL PURPOSES ONLY.   THIS RESPONSE IS NOT SUPPORTED BY FINGERPRINTS.
BASED ON THE INFORMATION PROVIDED, THE FOLLOWING INS RECORD APPEARS TO RELATE:
NAME/
DOB/
POB/
ARN/
NATZ CERT #/
NATZ DATE/
NATZ LOC/
FCO/
DOE/
FBI/ MAY RELATE TO SUBJECT
SID/ MAY RELATE TO SUBJECT
LKA/
SOC/
FFN/
MFN/
INS RECORDS INDICATE THAT THIS SUBJECT IS A NATURALIZED UNITED STATES CITIZEN.
THIS INDIVIDUAL IS NOT SUBJECT TO DEPORTATION OR REMOVAL FROM THE UNITED STATES.
NO FURTHER ACTION BY INS WILL BE TAKEN.

DEPORTABLE BUT NOT CURRENTLY WANTED RESPONSE

THIS IS NOT AN IMMIGRATION DETAINER! THIS INFORMATION IS FOR LAW ENFORCEMENT USE AND IS BEING PROVIDED FOR INFORMATIONAL PURPOSES ONLY. THIS RESPONSE IS NOT SUPPORTED BY FINGERPRINTS.
BASED ON THE INFORMATION PROVIDED, THE FOLLOWING INS RECORD APPEARS TO RELATE:
NAME/
DOB/
POB/
ARN/
FCO/
DOE/
FBI/ MAY RELATE TO SUBJECT
SID/ MAY RELATE TO SUBJECT
LKA/
SOC/
FFN/
MFN/
INS RECORDS INDICATE THAT THIS SUBJECT IS HAS AN OUTSTANDING WARRANT OF DEPORTATION, HOWEVER COUNTRY CONDITIONS PRECLUDE DEPORTATION. SUBJECT HAS BEEN RELEASED FROM INS CUSTODY, WITH CONDITIONS, PURSUANT TO DOJ CUBAN REVIEW PANEL - FURTHER CRIMINAL CONVICTIONS MAY VIOLATE RELEASE CONDITIONS-CONTACT LECAL INS OFFICE, DETENTION & DEPORTATION @
REM/

ADDITIONAL REVIEW NECESSARY RESPONSE

THIS IS NOT AN IMMIGRATION DETAINER! THIS INFORMATION IS FOR LAW ENFORCEMENT USE AND IS BEING PROVIDED FOR INFORMATIONAL PURPOSES ONLY. THIS RESPONSE IS NOT SUPPORTED BY FINGERPRINTS.
BASED ON THE INFORMATION PROVIDED, THE FOLLOWING INS RECORD APPEARS TO RELATE:
NAME/
DOB/
POB/
ARN/
FCO/
DOE/
FBI/ MAY RELATE TO SUBJECT
SID/ MAY RELATE TO SUBJECT
LKA/
SOC/
FFN/
MFN/
THE IMMIGRATION STATUS OF SUBJECT CANNOT BE DETERMINED FROM THE INS DATABASE RECORDS. A REVIEW OF THE SUBJECT'S ADMINISTRATIVE FILE IS NEEDED TO DETERMINE IMMIGRATION STATUS.
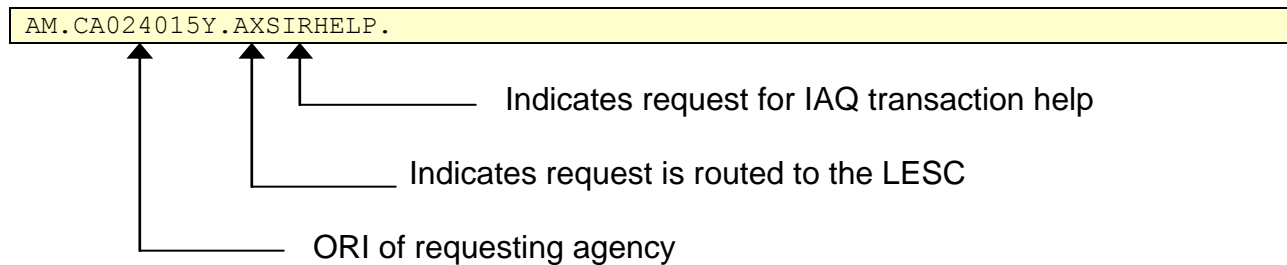REM/

19.6   NLETS AUTOMATED HELP FILE

The LESC maintains a help file to provide additional information on the LESC (IAQ) transaction. LESC help file information may be accessed by send and Administrative Message to "AXSIRHELP".

19.6.1   LESC HELP FILE INQUIRY

Use the format shown below to obtain a Nlets help file information for he LESC.

19.6.2   HELP FILE INQUIRY FORMAT IAQ TRANSACTIONS

```
AM.CA024015Y.AXSIRHELP.
```

Indicates request for IAQ transaction help

Indicates request is routed to the LESC

ORI of requesting agency

19.7   MESSAGE FIELD CODE (MFC) DIRECTORY

Each message transaction is comprised of multiple data elements; this section provides the necessary information on data elements for this transaction. Each data element is identified by a specific field name. Each field name is abbreviated with a unique three-character code called a message field code (MFC). The MFC's are sorted alphabetically, then followed by a plain-word description of each. The number immediately following the description indicates the maximum number of characters allowed for that data element. Below the description line is text describing specific requirements for this field.

19.7.1   ARN   ALIEN REGISTRATION NUMBER – 9
OPTIONAL

Alphanumeric. The alien registration number assigned by US Customs.

19.7.2   ATN   ATTENTION - 30
MANDATORY

Alphanumeric only; Name of the person making the request

19.7.3   BKN   BOOKING NUMBER – 15
CONDITIONAL

Numeric only; booking number of subject of inquiry.

- Mandatory when inquiry is made by a correctional or jail facility
- Optional in all other transactions

19.7.4   CUS   CUSTODY STATUS – 1
MANDATORY

Alpha only; is the subject of the inquiry in custody? Must be "Y" if yes, and "N" if no.

19.7.5   DOB   DATE OF BIRTH - 8
MANDATORY

Numeric only; complete date of birth of he subject of the inquiry. Must be CCYY-MM-DD (or) CCYYMMDD.

19.7.6 EYE   EYE COLOR – 3
OPTIONAL

Eye color of the subject of the inquiry. Must be a code from the Personal Descriptors chapter of the NCIC Code Manual.

19.7.7 FBI   FBI NUMBER – 9
OPTIONAL

A unique FBI-assigned number of the subject of inquiry.

19.7.8 FFN   FATHER'S FIRST NAME – 10
OPTIONAL

A unique FBI-assigned number of the subject of inquiry.

19.7.9 FLN   FATHER'S LAST NAME – 15
OPTIONAL

A unique FBI-assigned number of the subject of inquiry.

19.7.10 HGT   WEIGHT – 3
OPTIONAL

Numeric only. Three digit height of the subject of inquiry. Refer to Personal descriptors Section of the NCIC Code Manual.

19.7.11 MFN MOTHER'S FIRST NAME – 10
OPTIONAL

A unique FBI-assigned number of the subject of inquiry.

19.7.12 `MMN` MOTHER'S MAIDEN NAME – `15`
`OPTIONAL`

A unique FBI-assigned number of the subject of inquiry.

19.7.13 `MNU` MISCELLANEOUS NUMBER – `15`
`OPTIONAL`

The first two characters must be a valid NCIC code from the Personal Descriptors chapter of the NCIC Code Manual. The third character must be a hyphen.

If the MNU exceeds 15 characters, the leftmost 15 characters should be entered in the MNU field.

19.7.14 `NAM` NAME – `30`
`MANDATORY`

Alpha only. Name of person that is the subject of query

Multiple last names, with or without spaces in between, are combined into the entered last name. Apostrophes are not entered. For last names conjugated by the letter "y", replace the "y" with a hyphen and join the names together. A single comma is required after the last name.

Hyphens are permitted in the last name only; if a first or middle name is hyphenated, replace the hyphen with a space. If that creates more names than permitted, remove the space so the two formerly hyphenated names become one.

The usage of surnames from different countries can often be confusing. For example, Hispanics generally use both their fathers and mothers last name, giving them a double last name. The first name of this double last name is generally the most important name for record check purposes. If one does not know how to place these names in the name fields on inquiries, misses could occur.

Below is a short explanation of the construction of names often checked with INS indices.

HISPANIC FIRST NAMES:

Many Spanish first names consist of more than one word, for example, Maria de Los Angeles, Maria de la Luz, and Maria del Carmen.

When written with a prepositional phrase, the name should be treated as one first name.

If the name is not recorded with a prepositional phrase, for example, Maria Luz or Maria Carmen, it should be considered first and middle names.

HISPANIC SURNAMES

Spanish and Hispanic persons customarily use the surnames of both parents.

This double surname is derived from the first surname of the father and the first surname of the mother. Neither name is considered a middle name. The surname of the father precedes that of the mother.

The two surnames may be connected by the word "y", which means "and." For example, Juan Gomez y Conde has Juan as a first name, Gomez as the surname of the father, and Conde as the surname of the mother.

For recording purposes, all double last names are listed with the father's surname followed by the mother's surname. Juan Gomez y Conde would be recorded as Juan Gomez Conde.

The nationals of some South American countries do not, as a general rule, use both last names. If the subject comes from a country that uses both last names, but the subject only uses one, and it is his mother's surname, this will often indicate that the subject's parents were not married.

HISPANIC MARRIED NAMES FOR WOMEN

When she marries, a woman commonly drops the surname of her mother and adds the first surname of her husband, preceded by the preposition "de." This indicates she is the "wife of" that man.

Maria Gomez Garcia, when married to Juan Martinez Ramirez, would become Maria Gomez de Martinez and will be recorded as Gomez de Martinez, Maria.

Note that according to traditional Hispanic usage the woman's surname never changes.

After admission to the United States, however, some women have adopted the American custom of using the husband's surname as their own. Maria Gomez de Martinez may begin to give her name as Martinez, Maria Gomez.

ASIAN (CHINESE) NAMES

When a sequence of two, three or four names appear, no part of which can be recognized as the first name, middle name or surname, the first part only is identified as the surname and the next parts used as the first name and middle name.

When one of more names follows the surname, use only the first as the surname.

Sometimes the surname will be in capital letters and the other names will be connected by a hyphen. In such cases you may find the surname written either before or after the other names.

Name	Surname
Low Tai Yat	Low
Harry Yat Bun Sing	Yat
Soong Mei Ling	Soong

MIDDLE EASTERN NAMES

When a sequence of two, three or four names appear, no part of which can be recognized as the first name, middle name or surname, the last part only is identified as the surname and the first part used as the first name.

Name	Surname
Mohammed Ali Jafir	Jafir

When a surname is preceded by an article such as "El" or "Al", it is considered to be part of the surname.

Name	Surname
Yousef Ben El Gazar	El Gazar

Name format:

LAST, FIRST MIDDLE OTHER

Examples:

Subject has an other name:

Mr. Reginald Charles Hogworthy III

HOGWORTHY, REGINALD CHARLES III

The subject's last name is hyphenated or the letter y conjugates last names:

Natalie Spencer-Windsor

SPENCER-WINDSOR, NATALIE

Jennifer M. Gomez y Garcia

GOMEZ-GARCIA, JENNIFER M

John Franklin al-Muhammad y Jones Jr.

AL-MUHAMMAD-JONES, JOHN FRANKLIN JR

Dr. Jeffrey Jay van de Muhammad Al-Akbariah

VANDEMUHAMMADAL-AKBARIAH, JEFFREY JAY

The last name is a compound name without a hyphen or the letter y:

James F. FitzMaurice III

FITZMAURICE, JAMES F III

Mrs. Alice Fay McDonahue

MCDONAHUE, ALICE FAY

Jean Pierre Michael d'Lessandro

DLESSANDRO, JEAN PIERRE MICHAEL

Mr. Anthony Mark Van de Swelte

VANDESWELTE, ANTHONY MARK

Ms. Christina Michelle Jones O'Connor

JONESOCONNOR, CHRISTINA MICHELLE

The first name is compound:

Billy Jack Harry Coe

COE, BILLY JACK HARRY

Velda-Mae Cook

COOK, VELDA MAE

Mary-Jo Ashley Heather McMahan

MCMAHAN, MARYJO ASHLEY HEATHER

Joanne Hurt

HURT, JOANNE

Jo Ann Okilahoe

OKILAHOE, JO ANN

The first or middle name is an initial:

Mr. T. S. Elliot

ELLIOT, T S

Dr. Thornton M. Cogswell

COGSWELL, THORNTON M

19.7.15   OFF   NCIC UNIFORM OFFENCE CODE – 4
MANDATORY

NCIC Offence code of most serious crime the subject of the inquiry is being investigated for or charged with. Must be a Uniform Offense Code from the Uniform Data Codes section of the NCIC Code Manual.

19.7.16   OLN   OPERATOR LICENSE NUMBER – 20
OPTIONAL

Alphanumeric. State issued driver license number of the subject of the inquiry.

19.7.17   PHN   PHONE NUMBER OF REQUESTOR – 20
MANDATORY

Numeric only. The complete telephone number, including an extension number, of the person making the request

19.7.18   POB   PLACE OF BIRTH – 2
MANDATORY

Alpha only. Place of birth of the subject of the inquiry. Must be a two-letter code from the State and Country Data Codes section of the NCIC Code Manual.

19.7.19   PPN   PASSPORT NUMBER - 15
OPTIONAL

Alphanumeric. Passport number of the subject of the inquiry.

19.7.20   PUR   PURPOSE CODE - 1
MANDATORY

Alpha only. Identifies the purpose of the request. The only acceptable reasons for performing this query are "C" - Criminal Justice Purposes and "F" - Firearms related queries, as defined in the FBI NCIC Policy Manual relating to Criminal History Inquiries.

19.7.21   REM   REMARKS - 300
OPTIONAL

Alphanumeric. A free text field to further describe the subject of the inquiry. As with all other NCIC and Nlets formats, do not include periods "." in this field as it will cause the transaction to fail.

19.7.22   SEX   GENDER - 1
MANDATORY

Alpha only. Gender of the subject of the inquiry. Must be "M" for male, "F" for female, "U" for unknown.

19.7.23   SID   STATE IDENTIFICATION NUMBER - 10
OPTIONAL

A unique number assigned to the subject by a state identification bureau based upon positive identification from a fingerprint-based check.

19.7.24   SOC   SOCIAL SECURITY NUMBER - 9
OPTIONAL

Numeric only. The nine digit social security number of the subject of the inquiry.